

**THE COMMUNITY ARTS COUNCIL OF PRINCE  
GEORGE AND DISTRICT SOCIETY**

**Financial Statements**

**May 31, 2025**

**(unaudited)**

## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

**To the Members of  
The Community Arts Council of Prince George & District**

### **Report on the financial statements**

We have reviewed the accompanying financial statements of The Community Arts Council of Prince George & District that comprise the statement of financial position as at May 31, 2025 and the statements of operations and changes in net assets and cash flows for the year then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Practitioner's responsibility**

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### **Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of The Community Arts Council of Prince George & District as at May 31, 2025 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Report on Other Legal and Regulatory Requirements**

As required by the Societies Act of British Columbia, we report that, in our opinion, Canadian Accounting Standards for Not-for-Profit Organizations have been applied on a basis consistent with that of the preceding year.

*Beswick Hildebrandt Lund*  
Chartered Professional Accountants

Prince George, BC  
November 6, 2025

#### Partners

- Allison Beswick CPA, CA
- Norm Hildebrandt CPA, CA
- Robin Lund CPA, CGA
- Dane Soares CPA
- Taylor Turkington CPA

Beswick Hildebrandt Lund CPA  
556 North Nechako Road, Suite 10,  
Prince George BC, Canada V2K 1A1  
T: +1 250 564 2515, F: +1 250 562 8722

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE AND DISTRICT SOCIETY**

**STATEMENT OF OPERATIONS**

For the year ended May 31, 2025

(unaudited)

	2025			2024	
	Operating Fund	Capital Asset Fund	Internally Restricted Fund	Total	Total
<b>REVENUE</b>					
Studio fair	\$ 196,956	\$ -	\$ -	\$ 196,956	\$ 190,035
Gift shop, night market, Theater NW	74,591	-	-	74,591	81,975
Performing arts	69,242	-	-	69,242	134,837
Programs and events	55,689	-	-	55,689	57,776
City of Prince George	51,328	-	-	51,328	50,228
Playhouse	50,593	-	-	50,593	-
Rentals	44,818	-	-	44,818	43,771
Misc. projects	35,000	-	-	35,000	98,257
B.C. Arts council	30,270	-	-	30,270	59,978
Donations	13,742	-	-	13,742	10,075
Province of BC- Gaming	9,400	-	-	9,400	9,400
Investment income	3,180	-	5,890	9,070	11,298
Memberships	6,294	-	-	6,294	7,101
Other grants	2,502	-	-	2,502	30,000
Gourmet festival	-	-	-	-	61,815
Indigenous arts	-	-	-	-	12,500
	<u>643,605</u>	<u>-</u>	<u>5,890</u>	<u>649,495</u>	<u>859,046</u>
<b>EXPENSES</b>					
Wages and benefits	309,732	-	-	309,732	333,605
Production and artists	91,936	-	-	91,936	139,979
Gift shop art works	60,471	-	-	60,471	51,269
Office, insurance and administration	31,620	-	-	31,620	27,873
Advertising and promotion	27,994	-	-	27,994	60,335
New facility development cost	27,231	-	-	27,231	2,359
Guild class	26,922	-	-	26,922	26,194
Utilities and internet	21,731	-	-	21,731	29,111
Honorarium	18,615	-	-	18,615	13,536
Projects	12,600	-	-	12,600	98,257
Fees, licences and dues	12,053	-	-	12,053	12,427
Repairs and maintenance	11,856	-	-	11,856	3,465
Professional services	8,122	-	-	8,122	10,324
Volunteers	6,343	-	-	6,343	2,018
Concession	4,996	-	-	4,996	4,996
Supplies	4,377	-	-	4,377	25,904
Playhouse	3,296	-	-	3,296	10,126
Gaming	2,355	-	-	2,355	5,100
Meetings and travel	1,938	-	-	1,938	9,799
Interest and bank charges	1,197	-	-	1,197	165
Rent	667	-	-	667	1,000
Scholarships and bursaries	200	-	-	200	1,800
Amortization of tangible capital assets	-	14,560	-	14,560	11,374
	<u>686,252</u>	<u>14,560</u>	<u>-</u>	<u>700,812</u>	<u>881,016</u>
<b>EXCESS REVENUE (EXPENSES) FOR THE YEAR</b>	<u>(42,647)</u>	<u>(14,560)</u>	<u>5,890</u>	<u>(51,317)</u>	<u>(21,970)</u>
<b>NET ASSETS AT BEGINNING OF THE YEAR</b>	<u>(38,755)</u>	<u>25,075</u>	<u>126,474</u>	<u>112,794</u>	<u>134,764</u>
<b>INTERFUND TRANSFERS</b>					
Capital asset purchases	(26,698)	26,698	-	-	-
Transfer of investment income	(4,123)	-	4,123	-	-
New facility transfer	52,000	-	(52,000)	-	-
<b>NET ASSETS AT END OF THE YEAR</b>	<u>\$ (60,223)</u>	<u>\$ 37,213</u>	<u>\$ 84,487</u>	<u>\$ 61,477</u>	<u>\$ 112,794</u>

See notes to the financial statements.

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE AND DISTRICT SOCIETY**

**STATEMENT OF FINANCIAL POSITION**


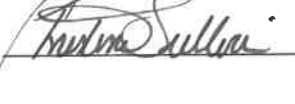
**May 31, 2025**

**(unaudited)**

**ASSETS**

	<u>2025</u>	<u>2024</u>
<b>CURRENT ASSETS</b>		
Cash and equivalents	\$ 110,595	\$ 74,374
Cash-restricted (Note 3)	8,726	26,604
Investments (Note 4)	75,761	99,870
Accounts receivable	24,133	19,236
Inventories	422	136
Prepaid expenses	<u>7,073</u>	<u>6,644</u>
	226,710	226,864
<b>TANGIBLE CAPITAL ASSETS (Note 5)</b>	<u>37,213</u>	<u>25,075</u>
	<u>\$ 263,923</u>	<u>\$ 251,939</u>

Approved by the Directors:

 Director  
 Director

See notes to the financial statements.

<b>LIABILITIES</b>		
	<u>2025</u>	<u>2024</u>
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 6)	<b>\$ 39,692</b>	\$ 36,657
GST payable	121	356
Deferred contributions (Note 7)	90,338	51,328
Unearned revenue (Note 8)	<u>72,295</u>	<u>50,804</u>
	<u>202,446</u>	<u>139,145</u>
<b>NET ASSETS</b>		
<b>INVESTMENT IN TANGIBLE CAPITAL ASSETS</b>	<b>37,213</b>	25,075
<b>INTERNALLY RESTRICTED</b>	<b>84,487</b>	126,474
<b>UNRESTRICTED</b>	<u>(60,223)</u>	<u>(38,755)</u>
	<u>61,477</u>	<u>112,794</u>
	<u><b>\$ 263,923</b></u>	<u><b>\$ 251,939</b></u>

See notes to the financial statements.

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE AND DISTRICT SOCIETY**

**STATEMENT OF CASH FLOWS**

**For the year ended May 31, 2025**

**(unaudited)**

	<u>2025</u>	<u>2024</u>
<b>OPERATING ACTIVITIES</b>		
Excess (expenses) revenue for the year	\$ (51,317)	\$ (21,970)
Items not involving cash:		
Unrealized gain	(2,347)	(9,490)
Dividends	(3,543)	(1,737)
Amortization	<u>14,560</u>	<u>11,374</u>
	<b>(42,647)</b>	<b>(21,823)</b>
Changes in non-cash working capital items:		
Accounts receivable	(4,898)	(16,610)
Inventories	(286)	2,013
Prepaid expenses	(429)	7,287
Accounts payable and accrued liabilities	2,800	8,793
Deferred	21,491	(52,849)
Unearned revenue	<u>39,010</u>	<u>(80,447)</u>
Cash from operations	<u>15,041</u>	<u>(153,636)</u>
<b>INVESTING ACTIVITIES</b>		
Proceeds from sale of investments	30,000	-
Acquisition of tangible capital assets	<u>(26,698)</u>	<u>(9,408)</u>
	<u>3,302</u>	<u>(9,408)</u>
<b>FINANCING ACTIVITIES</b>		
Repayment of long-term debt	<u>-</u>	<u>(30,000)</u>
<b>INCREASE (DECREASE) IN CASH DURING THE YEAR</b>	<b>18,343</b>	<b>(193,044)</b>
<b>CASH AT BEGINNING OF THE YEAR</b>	<u>100,978</u>	<u>294,022</u>
<b>CASH AT END OF THE YEAR</b>	<u><u>\$ 119,321</u></u>	<u><u>\$ 100,978</u></u>

See notes to the financial statements.

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended May 31, 2025**

**(unaudited)**

**1. PURPOSE**

The Community Arts Council of Prince George & District (the "Organization") is a not-for-profit organization incorporated under the laws of British Columbia on April 24, 1970. The organization is registered as a charity under the Canada Income Tax Act and is exempt from income taxes. The organization's mission is to foster the arts by providing events, programs and services to residents and artists in our community.

**2. SIGNIFICANT ACCOUNTING POLICIES**

Basis of Presentation

The Organization prepares its financial statements in accordance with Canadian accounting standards for not-for-profit organizations, which include the following significant accounting policies:

Fund Accounting

- i) The Operating Fund accounts for organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.
- ii) The Internally Restricted Fund reports internally restricted funds designated for the development of a cultural facility within the District of Prince George.
- iii) The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to the organization's capital assets.

Revenue Recognition

The Organization uses the deferral method of accounting for restricted contributions whereby restricted contributions are recognized as revenue of the appropriate fund in the years in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Cash and Equivalents

Cash includes cash on hand, cash on deposit net of cheques issued and outstanding at the reporting date, and short-term deposits with maturity dates of less than 3 months.

Cash - restricted includes amounts on deposit with financial institutions which have been internally or externally restricted for a specific purpose.

THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

For the year ended May 31, 2025

(unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES, continued

Tangible Capital Assets

Tangible capital assets are recorded at cost. Amortization is based on the useful lives of tangible capital assets using the following methods and rates:

	<u>Method</u>	<u>Rate</u>
Furniture and fixtures	Straight-line	5 years
Leasehold improvements	Straight-line	10 years

Inventory

Inventory is measured at the lower of cost, determined by using the specific identification method, and net realizable value. Inventory recognized in direct expenses amounted to \$nil (2024 - \$2,013)

Investments

Investments are held on deposit with financial institutions and are reported at fair value. Investments consist of marketable securities.

Financial Instruments

*Measurement of financial instruments*

The Organization initially measures its financial assets and liabilities at fair value.

The Organization subsequently measures all its financial assets and financial liabilities at cost.

Financial assets measured at cost include cash (restricted and unrestricted), investments and accounts receivable.

Financial liabilities measured at cost include accounts payable and accrued liabilities, deferred and unearned revenue.

*Impairment*

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

For the year ended May 31, 2025

(unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES, continued

*Transaction costs*

The Organization's transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in net income in the period occurred. The carrying amount of the financial instruments that will not be subsequently measured at fair value is adjusted for transaction costs directly attributable to the origination, issuance or assumption of these instruments.

Donated Services and Consumable Materials

The Organization and its members benefit greatly from donated services in the form of volunteer time. Because of the difficulty in determining their fair value, the value of these donated services is not recognized in these financial statements.

Measurement of Uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Material measurement uncertainties include estimates of useful lives of tangible capital assets and estimates of collectability of accounts receivable. The resolution of these uncertainties will be determined by future events.

3. RESTRICTED – CASH AND INVESTMENTS

Cash- Restricted includes cash which has been internally restricted by the Board for the future building of a cultural facility within the District of Prince George, currently valued at \$8,726 (2024- \$26,604), and cash received from the province of B.C. – Community Gaming Grants externally restricted for use in approved expenses, currently valued at \$nil (2024- \$nil).

Investments includes securities which have been internally restricted by the Board for the future building of a cultural facility within the District of Prince George.

4. INVESTMENTS

	2025		2024	
	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>
Mutual funds	\$ 75,761	\$ 71,676	\$ 99,870	\$ 98,289

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended May 31, 2025**

**(unaudited)**

**5. TANGIBLE CAPITAL ASSETS**

	<b>2025</b>		<b>2024</b>	
	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net Book Value</b>	<b>Net Book Value</b>
Furniture and Fixtures	\$ 74,069	\$ 39,644	\$ 34,425	\$ 21,939
Leasehold improvements	4,272	1,484	2,788	3,136
	<u>\$ 78,341</u>	<u>\$ 41,128</u>	<u>\$ 37,213</u>	<u>\$ 25,075</u>

**6. ACCOUNTS PAYABLE**

	<b>2025</b>	<b>2024</b>
Accounts payable and accrued liabilities	\$ 24,847	\$ 17,074
Government remittances	7,569	8,132
Vacation payable	7,285	7,677
Wages payable	-	3,623
Consignment deductions	(9)	151
	<u>\$ 39,692</u>	<u>\$ 36,657</u>

**7. DEFERRED CONTRIBUTIONS**

Deferred contributions are represented by funding grants received for which related program expenses will be incurred at a later date.

	<b>2024</b>	<b>Funds Received</b>	<b>Included in 2025 Revenue</b>	<b>2025</b>
City of Prince George	\$ 51,328	\$ 90,338	\$ 51,328	\$ 90,338

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended May 31, 2025**

**(unaudited)**

**8. UNEARNED REVENUE**

Unearned revenue is represented by funds received for services to be provided subsequent to the year-end.

	<u>2025</u>	<u>2024</u>
Studio Fair	\$ 57,880	\$ 43,415
Pottery class	5,835	-
Deposits	3,500	-
Arts North registrations	3,007	590
Fibre Arts PG Community Foundation	934	134
Artists in Residence	569	569
Arts Camp	360	225
Rental Income	210	4,496
Night Market	-	1,375
	<u>\$ 72,295</u>	<u>\$ 50,804</u>

**9. FINANCIAL INSTRUMENTS**

Risks and concentrations

The Organization is exposed to various risks through its financial instruments. The organization's financial instruments consist of cash, accounts receivable, investments and accounts payable. Unless otherwise noted, it is management's opinion that there are no significant currency, interest rate, liquidity, or other price risks arising from these financial instruments. The fair values of the financial instruments approximate their carrying values.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause financial loss for the other party by failing to discharge an obligation. The Organization's main credit risks relate to its accounts receivable. A significant portion of the organization's receivables is concentrated in the local geographic area. The organization's exposure to credit risk did not change significantly during the year.

Market risk

Market risk is the risk that fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The organization's main market risk is related to its investment in securities. The organization's exposure to market risk increased during the year due to additional securities investments.

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended May 31, 2025**

**(unaudited)**

**10. REMUNERATION OF DIRECTORS AND OFFICERS**

Remuneration of directors

Remuneration paid to elected directors during the year ended May 31, 2025 was \$4,300 (2024 - \$4,140).

Remuneration of employees

Nil employees (2024 – nil) received compensation, including benefits, in excess of \$75,000 for the year ended May 31, 2025 totaling \$nil (2024 – \$nil).

**11. LEASE COMMITMENTS**

The organization has been provided premises for its operations by the City of Prince George at an annual rent of \$1,000.

**12. FEES PAID TO PROFESSIONAL ARTISTS**

During the year, the following fees were paid to professional artists:

	<u>2025</u>	<u>2024</u>
Josh Beamish	\$ 6,000	\$ -
Calder White	5,000	-
Tom Allen	5,000	-
O'Celli	4,700	-
Jeremy Ledbetter	4,000	-
Tara Cheyenne	3,650	-
Jessica McMann	2,500	-
Duo Cordelia	2,000	-
Ballet Kelowna	-	7,000
Middle Raged	-	5,000
Jonathan Crow	-	5,000
Land's End Ensemble	-	4,950
Kutapira	-	3,000
Canadiana Musical Theatre Co.	-	2,100
Saltwater Hank	-	2,000
Danny Bell	-	1,500
Kym Gouchie	-	1,500
Reckless Burning	-	1,400
Joely Triana	-	1,000
Britt AM	-	1,000
Grande Maul	-	900
Big Fancy	-	800
	<u>\$ 32,850</u>	<u>\$ 37,150</u>

**THE COMMUNITY ARTS COUNCIL OF PRINCE GEORGE & DISTRICT**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended May 31, 2025**

**(unaudited)**

**13. ENDOWMENT FUND**

The community Arts Council of Prince George & District has established an Endowment Fund with the Prince George Community Foundation. The purpose of the fund is to sustain the operations of The Community Arts Council of Prince George & District as and when required. The funds will be held and managed by the Prince George Community Foundation in accordance with the fund creation agreement. The fund balance at May 31, 2025 was \$77,852 (2024- \$74,503).